

23/04/25

Daily Attendance Report (Summary Report)



Apr 07 2025 To Apr 19 2025

Company: Gaz

Printed On : Apr 22 2025 11:36

Department: Default

Employee 1 Employee Name Dr. Mousumi Bordoloi ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
07-Apr-2025	09:52	17:00	GS	7:08	Present	
08-Apr-2025	09:48	17:00	GS	7:12	Present	
09-Apr-2025	09:52	17:00	GS	7:08	Present	
10-Apr-2025	09:52	17:00	GS	7:08	Present	
11-Apr-2025	09:48	17:01	GS	7:13	Present	
12-Apr-2025	09:48	17:02	GS	7:14	Present	
13-Apr-2025			GS	00:00	Weekly Off	
14-Apr-2025			GS	00:00	Holiday	
15-Apr-2025			GS	00:00	Holiday	
16-Apr-2025			GS	00:00	Holiday	
17-Apr-2025	09:52	17:00	GS	7:08	Present	
18-Apr-2025			GS	00:00	Holiday	
19-Apr-2025			GS	00:00	Present	On Duty

Total Duration=49 Hrs 44 Min/ Out of 42 Hrs , PresentDays=8 , Leaves=0 , Holiday=4 , AbsentDays=0 , Weekly Off =1

Employee 2 Employee Name Dr. Gayotri Changkakoti |

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
07-Apr-2025			NS	00:00	Absent	
08-Apr-2025			NS	00:00	Absent	
09-Apr-2025			NS	00:00	Absent	
10-Apr-2025			NS	00:00	Absent	
11-Apr-2025			NS	00:00	Absent	
12-Apr-2025			NS	00:00	Absent	
13-Apr-2025			NS	00:00	Absent	
14-Apr-2025			NS	00:00	Absent	
15-Apr-2025			NS	00:00	Absent	
16-Apr-2025			NS	00:00	Absent	
17-Apr-2025			NS	00:00	Absent	
18-Apr-2025			NS	00:00	Absent	
19-Apr-2025			NS	00:00	Absent	

Total Duration=0 Hrs 0 Min , PresentDays=0 , Leaves=0 , Holiday=0 , AbsentDays=13 , Weekly Off =0

Employee 3 Employee Name Dr. Moushumi Choudhury ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
07-Apr-2025	10:30	15:39	GS	5:09	Present	
08-Apr-2025	10:34	16:15	GS	5:41	Present	
09-Apr-2025	10:49	17:00	GS	6:11	Present	

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Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
10-Apr-2025			GS	00:00	Absent	RH
11-Apr-2025		15:45	GS	00:00	Present	On Duty
12-Apr-2025		15:09	GS	00:00	Present	On Duty
13-Apr-2025			GS	00:00	WeeklyOff	
14-Apr-2025			GS	00:00	Holiday	
15-Apr-2025			GS	00:00	Holiday	
16-Apr-2025			GS	00:00	Holiday	
17-Apr-2025	10:17	17:00	GS	6:43	Present	
18-Apr-2025			GS	00:00	Holiday	
19-Apr-2025	10:52	17:00	GS	6:08	Present	

Total Duration=29 Hrs 52 Min/ Out of 30 Hrs, PresentDays=7, Leaves=0, Holiday=4, AbsentDays=1, Weekly Off =1

Employee 4 Employee Name Dr. Pallabi kalita ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
07-Apr-2025	10:49	16:22	GS	5:33	Present	
08-Apr-2025	10:51	16:15	GS	5:24	Present	
09-Apr-2025	10:54	16:46	GS	5:52	Present	On Duty
10-Apr-2025		16:16	GS	00:00	Present	(No Inouch/Outpunch)
11-Apr-2025			GS	00:00	Present	
12-Apr-2025	10:56	15:38	GS	4:42	Present	
13-Apr-2025			GS	00:00	WeeklyOff	
14-Apr-2025			GS	00:00	Holiday	
15-Apr-2025			GS	00:00	Holiday	
16-Apr-2025			GS	00:00	Holiday	
17-Apr-2025		15:02	GS	3:59	Present	No InPunch(11:03-15:02)(3:59)
18-Apr-2025			GS	00:00	Holiday	
19-Apr-2025	10:55	17:01	GS	6:06	Present	

Total Duration=35 Hrs 36 Min/ Out of 42 Hrs, PresentDays=8, Leaves=0, Holiday=4, AbsentDays=0, Weekly Off =1

Employee 5 Employee Name Dr. Anita Gogoi Buragohain ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
07-Apr-2025	09:39	15:14	GS	5:35	Present	
08-Apr-2025	09:44	15:05	GS	5:21	Present	
09-Apr-2025	09:47	15:08	GS	5:21	Present	
10-Apr-2025	09:51	15:03	GS	5:12	Present	
11-Apr-2025	09:36	15:03	GS	5:27	Present	
12-Apr-2025	09:39	15:24	GS	5:45	Present	
13-Apr-2025			GS	00:00	WeeklyOff	
14-Apr-2025			GS	00:00	Holiday	
15-Apr-2025			GS	00:00	Holiday	
16-Apr-2025			GS	00:00	Holiday	

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17-Apr-2025	09:37	15:02	GS	5:25	Present	
18-Apr-2025			GS	00:00	Holiday	
19-Apr-2025	09:31	15:37	GS	6:06	Present	

Total Duration=44 Hrs 12 Min/ Out of 48 Hrs , PresentDays=8 , Leaves=0 , Holiday=4 , AbsentDays=0 , Weekly Off =1

Employee 6 Employee Name Dr. Chayamoni Dutta

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
07-Apr-2025	10:03	16:53	GS	6:50	Present	
08-Apr-2025	10:13	16:53	GS	6:40	Present	
09-Apr-2025	10:32	15:53	GS	5:21	Present	
10-Apr-2025	10:30	16:29	GS	5:59	Present	
11-Apr-2025	10:32	16:10	GS	5:38	Present	
12-Apr-2025	10:37	15:08	GS	4:31	Present	
13-Apr-2025			GS	00:00	WeeklyOff	
14-Apr-2025			GS	00:00	Holiday	
15-Apr-2025			GS	00:00	Holiday	
16-Apr-2025			GS	00:00	Holiday	
17-Apr-2025			GS	00:00	Present	No InPunch/ OutPunch (10:28-16:10) (5:52)
18-Apr-2025			GS	00:00	Holiday	
19-Apr-2025			GS	00:00	Present	No InPunch/ OutPunch (10:30-15:40)(5:10)

Total Duration=46 Hrs 1 Min/ Out of 48 Hrs , PresentDays=8 , Leaves=0 , Holiday=4 , AbsentDays=0 , Weekly Off =1

Employee 7 Employee Name Dr. Krishna Devi Bonia

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
07-Apr-2025	10:43	15:43	GS	5:00	Present	
08-Apr-2025	10:40	16:36	GS	5:56	Present	
09-Apr-2025	10:02	15:53	GS	5:51	Present	
10-Apr-2025	10:49		GS	00:00	Present	No Outpunch
11-Apr-2025	10:45	15:48	GS	5:03	Present	
12-Apr-2025	10:31		GS	00:00	Present	No Outpunch (10:31-12:05) (1:34)
13-Apr-2025			GS	00:00	WeeklyOff	
14-Apr-2025			GS	00:00	Holiday	
15-Apr-2025			GS	00:00	Holiday	
16-Apr-2025			GS	00:00	Holiday	
17-Apr-2025	10:48	15:04	GS	4:16	Present	
18-Apr-2025			GS	00:00	Holiday	
19-Apr-2025	11:03	16:44	GS	5:41	WeeklyOff	

Total Duration=33 Hrs 21 Min/Out of 48 Hrs , PresentDays=8 , Leaves=0 , Holiday=4 , AbsentDays=0 , Weekly Off =1

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Employee 8		Employee Name Dr. Utpal Goswami ✓				
Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
07-Apr-2025	10:56	17:00	GS	6:04	Present	
08-Apr-2025			GS	00:00	Present	On Duty (11:00)
09-Apr-2025		17:01	GS	00:00	Present	On Duty
10-Apr-2025	10:58		GS	00:00	Present	On Duty
11-Apr-2025	10:55		GS	00:00	Present	On Duty
12-Apr-2025		15:11	GS	00:00	Present	On Duty
13-Apr-2025			GS	00:00	Weekly Off	
14-Apr-2025			GS	00:00	Holiday	
15-Apr-2025			GS	00:00	Holiday	
16-Apr-2025			GS	00:00	Holiday	
17-Apr-2025	10:52		GS	00:00	Present	
18-Apr-2025			GS	00:00	Holiday	
19-Apr-2025	17:00		GS	00:00	Present	On Duty

Total Duration=6 Hrs 4 Min/ Out of 6 Hrs , PresentDays=8 , Leaves=0 , Holiday=4 , AbsentDays=0 , Weekly Off =1

Employee 9		Employee Name Mridula Deka ✓				
Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
07-Apr-2025	09:53	15:36	GS	5:43	Present	
08-Apr-2025	10:03		GS	00:00	Present	On Duty
09-Apr-2025	09:53		GS	00:00	Present	On Duty
10-Apr-2025	10:25	15:02	GS	4:37	Present	
11-Apr-2025	10:10	15:44	GS	5:34	Present	
12-Apr-2025	09:56		GS	00:00	Present	On Duty
13-Apr-2025			GS	00:00	WeeklyOff	
14-Apr-2025			GS	00:00	Holiday	
15-Apr-2025			GS	00:00	Holiday	
16-Apr-2025			GS	00:00	Holiday	
17-Apr-2025	10:28	15:05	GS	4:37	Present	
18-Apr-2025			GS	00:00	Holiday	
19-Apr-2025	10:23	15:24	GS	5:01	Present	

Total Duration=25 Hrs 32 Min/ Out of 30 Hrs , PresentDays=8 , Leaves=0 , Holiday=4 , AbsentDays=0 , Weekly Off =1

Employee 10		Employee Name Mitali Baruah ✓				
Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
07-Apr-2025	10:39	15:36	GS	4:57	Present	
08-Apr-2025			GS	00:00	Present	On Duty
09-Apr-2025	10:47		GS	00:00	Present	On Duty
10-Apr-2025	10:59		GS	00:00	Present	On Duty
11-Apr-2025	10:44		GS	00:00	Present	On Duty

Goswami
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12-Apr-2025	09:30		GS	00:00	Present	
13-Apr-2025			GS	00:00	Weekly Off	
14-Apr-2025			GS	00:00	Holiday	
15-Apr-2025			GS	00:00	Holiday	
16-Apr-2025			GS	00:00	Holiday	
17-Apr-2025	10:36		GS	00:00	Present	On Duty
18-Apr-2025			GS	00:00	Holiday	
19-Apr-2025		15:24	GS	00:00	Present	

Total Duration=4 Hrs 57 Min/ Out of 6Hrs , PresentDays=8 , Leaves=0 , Holiday=4 , AbsentDays=0 , Weekly Off =1

Employee 11 Employee Name Snehmanjari Majumdar

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
07-Apr-2025	09:44	15:36	GS	5:52	Present	
08-Apr-2025	09:44	15:53	GS	6:09	Present	
09-Apr-2025	09:45	15:08	GS	5:23	Present	
10-Apr-2025			GS	00:00	Absent	RH
11-Apr-2025	10:18		GS	00:00	Present	On Duty
12-Apr-2025			GS	00:00	Present	On Duty
13-Apr-2025			GS	00:00	Weekly Off	
14-Apr-2025			GS	00:00	Holiday	
15-Apr-2025			GS	00:00	Holiday	
16-Apr-2025			GS	00:00	Holiday	
17-Apr-2025	10:24	15:03	GS	4:39	Present	
18-Apr-2025			GS	00:00	Holiday	
19-Apr-2025		15:14	GS	00:00	Present	On Duty

Total Duration=22 Hrs 3 Min/ ut of 24 Hrs , PresentDays=7 , Leaves=0 , Holiday=4 , AbsentDays=1 , Weekly Off =1

Employee 12 Employee Name Manashi Sarma

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
07-Apr-2025	10:44	15:28	GS	4:44	Present	
08-Apr-2025	10:33	15:11	GS	4:38	Present	
09-Apr-2025		15:08	GS	00:00	Present	No In Punch (11:12-15:06)(3:54)
10-Apr-2025		15:40	GS	00:00	Present	On Duty
11-Apr-2025	10:31	15:04	GS	4:33	Present	
12-Apr-2025		15:10	GS	00:00	Present	On Duty
13-Apr-2025			GS	00:00	WeeklyOff	
14-Apr-2025			GS	00:00	Holiday	
15-Apr-2025			GS	00:00	Holiday	
16-Apr-2025			GS	00:00	Holiday	
17-Apr-2025			GS	00:00	Absent	CL
18-Apr-2025			GS	00:00	Holiday	

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19-Apr-2025			GS	00:00	Absent	CL
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Total Duration=17 Hrs 49 Min/ Out of 24 Hrs , PresentDays=6 , Leaves=0 , Holiday=4 , AbsentDays=2 , Weekly Off =1

Employee	28	Employee Name	Krishna Deka ✓				Remarks
Date	InTime	OutTime	Shift	Total Duration	Status	Remarks	
07-Apr-2025	10:40	16:05	GS	5:25	Present		
08-Apr-2025	10:16	15:34	GS	5:18	Present		
09-Apr-2025			GS	00:00	Present	On Duty	
10-Apr-2025			GS	00:00	Absent	RH	
11-Apr-2025	10:29	15:07	GS	4:38	Present		
12-Apr-2025			GS	00:00	WeeklyOff		
13-Apr-2025			GS	00:00	WeeklyOff		
14-Apr-2025			GS	00:00	Holiday		
15-Apr-2025			GS	00:00	Holiday		
16-Apr-2025			GS	00:00	Holiday		
17-Apr-2025			GS	00:00	Absent	CL	
18-Apr-2025			GS	00:00	Holiday		
19-Apr-2025	10:47	15:31	GS	4:44	Present		

Total Duration=20 Hrs 5 Min/ Out of 24 Hrs , PresentDays=5 , Leaves=0 , Holiday=4 , AbsentDays=2 , Weekly Off =2

Department: Default

Employee 13

Employee	13	Employee Name	Champak Thakuria ✓				Remarks
Date	InTime	OutTime	Shift	Total	Status	Remarks	
07-Apr-2025	10:40	16:35	GS	5:55	Present		
08-Apr-2025	10:45	16:34	GS	5:49	Present		
09-Apr-2025	10:33	15:08	GS	4:35	Present		
10-Apr-2025	10:39	15:08	GS	4:29	Present		
11-Apr-2025	10:23		GS	00:00	Present	No Outpunch	
12-Apr-2025			GS	00:00	WeeklyOff		
13-Apr-2025			GS	00:00	WeeklyOff		
14-Apr-2025			GS	00:00	Holiday		
15-Apr-2025			GS	00:00	Holiday		
16-Apr-2025			GS	00:00	Holiday		
17-Apr-2025	10:21	15:31	GS	5:10	Present		
18-Apr-2025			GS	00:00	Holiday		
19-Apr-2025	10:20	15:08	GS	4:48	Present		

Total Duration=30 Hrs 46 Min/ Out of 42 Hrs , PresentDays=7 , Leaves=0 , Holiday=4 , AbsentDays=0 , Weekly Off =2

Employee 29

Employee	29	Employee Name	Karabi Bhattachryya ✓				Remarks
Date	InTime	OutTime	Shift	Total Duration	Status	Remarks	
07-Apr-2025	10:11	16:55	GS	6:44	Present		
08-Apr-2025	10:59	16:53	GS	5:54	Present		

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Muhammad
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09-Apr-2025	10:21	15:08	GS	4:47	Present	
10-Apr-2025	10:59		GS	00:00	Present	On Duty
11-Apr-2025	10:22	15:46	GS	5:24	Present	
12-Apr-2025		15:04	GS	00:00	Present	On Duty
13-Apr-2025			GS	00:00	WeeklyOff	
14-Apr-2025			GS	00:00	Holiday	
15-Apr-2025			GS	00:00	Holiday	
16-Apr-2025			GS	00:00	Holiday	
17-Apr-2025	10:29		GS	00:00	Present	
18-Apr-2025			GS	00:00	Holiday	
19-Apr-2025			GS	00:00	Absent	CL

Total Duration=22 Hrs 49 Min/ Out Of 30 Hrs , PresentDays=7 , Leaves=0 , Holiday=4 , AbsentDays=1 , Weekly Off =1

Employee 33

Employee Name Simpy Baruah

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
07-Apr-2025	10:12	15:36	GS	5:24	Present	
08-Apr-2025	09:46	16:37	GS	6:51	Present	
09-Apr-2025	09:31	15:53	GS	6:22	Present	
10-Apr-2025	10:06	15:06	GS	5:00	Present	
11-Apr-2025	10:14	15:43	GS	5:29	Present	
12-Apr-2025	10:18		GS	00:00	Present	No Out punch (10:18-12:05)(2:13)
13-Apr-2025			GS	00:00	WeeklyOff	
14-Apr-2025			GS	00:00	Holiday	
15-Apr-2025			GS	00:00	Holiday	
16-Apr-2025			GS	00:00	Holiday	
17-Apr-2025			GS	00:00	Absent	CL
18-Apr-2025			GS	00:00	Holiday	
19-Apr-2025			GS	00:00	Absent	CL

Total Duration=31 Hrs 19 Min/ Out of 36 Hrs , PresentDays=6 , Leaves=0 , Holiday=4 , AbsentDays=2 , Weekly Off =1

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