

**Daily Attendance Report (Summary Report)**



Company: Office

Printed On : Aug 08 2022 14:17

Department: Office Stuff

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
01-Aug-2022	10:28	15:40	FS	5:12	Present	Late Entry (On Duty)
02-Aug-2022	09:55	16:10	FS	6:15	Present	
03-Aug-2022	09:30	17:01	FS	7:31	Present	
04-Aug-2022	09:44	17:00	FS	7:16	Present	
05-Aug-2022	09:58	17:00	FS	7:02	Present	
06-Aug-2022	09:54	17:01	FS	7:07	Present	

Total Duration=40 Hrs 23 Min/Out of 42 Hrs, PresentDays=5, Leaves=0, Holiday=0, AbsentDays=0, Weekly Off =0

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
01-Aug-2022	09:49	16:53	FS	7:04	Present	
02-Aug-2022	10:00	17:02	FS	7:02	Present	
03-Aug-2022	09:55	17:00	FS	7:05	Present	
04-Aug-2022	09:58	17:00	FS	7:02	Present	
05-Aug-2022	10:26	17:02	FS	6:36	Present	Late Entry (On Duty)
06-Aug-2022			FS	00:00		Week off

Total Duration=34 Hrs 49 Min/Out of 35 Hrs, PresentDays=5, Leaves=0, Holiday=0, AbsentDays=0, Weekly Off =1

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**Daily Attendance Report (Summary Report)**



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Company: Office

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
01-Aug-2022	09:40	16:56	FS	7:16	Present	
02-Aug-2022	10:02	17:01	FS	6:57	Present	Late Entry (On Duty)
03-Aug-2022	09:48	17:02	FS	7:14	Present	
04-Aug-2022	10:00	17:01	FS	7:00	Present	
05-Aug-2022	10:00	17:02	FS	7:02	Present	
06-Aug-2022			FS	00:00		Week off

**Total Duration=35 Hrs 29 Min/Out of 35 Hrs, PresentDays=5, Leaves=0, Holiday=0, AbsentDays=0, Weekly Off =1**

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
01-Aug-2022	09:46	16:57	FS	7:11	Present	
02-Aug-2022	09:32	16:35	FS	7:03	Present	
03-Aug-2022	09:50	17:02	FS	7:12	Present	
04-Aug-2022	09:44	17:02	FS	7:18	Present	
05-Aug-2022	09:50	17:02	FS	7:12	Present	
06-Aug-2022	09:45	17:04	FS	7:19	Present	

**Total Duration=43 Hrs 15 Min/Out of 42 Hrs, PresentDays=6, Leaves=0, Holiday=0, AbsentDays=0, Weekly Off =0**

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Employee Code: 18 Employee Name : Jyotsna Kalita

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
01-Aug-2022	09:30	16:50	FS	7:20	Present	
02-Aug-2022	09:30	17:01	FS	7:31	Present	
03-Aug-2022	09:36	17:00	FS	7:24	Present	
04-Aug-2022	09:43	17:01	FS	7:18	Present	
05-Aug-2022	09:37	17:00	FS	7:23	Present	
06-Aug-2022	09:50	17:01	FS	7:11	Present	

Total Duration=44 Hrs 7 Min/Out of 42 Hrs , PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Employee Code: 19 Employee Name : Deepshikha Sharma

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
01-Aug-2022	10:00	17:00	FS	7:00	Present	
02-Aug-2022	09:58	17:01	FS	7:03	Present	
03-Aug-2022	09:42	17:01	FS	7:19	Present	
04-Aug-2022	09:50	17:01	FS	7:11	Present	
05-Aug-2022	09:54	17:00	FS	7:06	Present	
06-Aug-2022			FS	00:00	Week off	

Total Duration=35 Hrs 39 Min/Out of 35 Hrs , PresentDays=5 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =1

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Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
01-Aug-2022	09:46		FS	7:19	Present	On Duty (NRC)
02-Aug-2022	09:48		FS	7:17	Present	On Duty (NRC)
03-Aug-2022	09:48		FS	7:17	Present	On Duty (NRC)
04-Aug-2022	09:52	17:00	FS	7:08	Present	
05-Aug-2022	09:50		FS	7:15	Present	On Duty (NRC)
06-Aug-2022	09:51	17:00	FS	7:09	Present	

Total Duration=43 Hrs 25 Min/Out of 42 Hrs , PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
01-Aug-2022	09:30	16:56	FS	7:26	Present	
02-Aug-2022	09:30	17:01	FS	7:31	Present	
03-Aug-2022	09:30	17:00	FS	7:30	Present	
04-Aug-2022	09:30	17:00	FS	7:30	Present	
05-Aug-2022	09:31	17:00	FS	7:29	Present	
06-Aug-2022	09:31	17:01	FS	7:30	Present	

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Total Duration=44 Hrs 56 Min/Out of 42 Hrs , PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
01-Aug-2022	09:46	16:40	FS	6:54	Present	
02-Aug-2022	09:37	17:05	FS	7:28	Present	
03-Aug-2022	09:36	17:00	FS	7:24	Present	
04-Aug-2022	09:39	17:00	FS	7:26	Present	
05-Aug-2022	9:40	17:00	FS	00:00	Present	
06-Aug-2022	09:33	17:05	FS	7:32	Present	

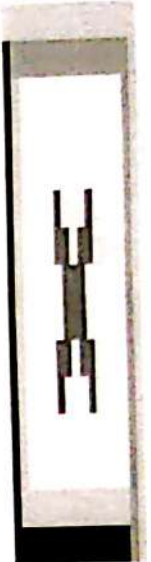
Total Duration=36 Hrs 44 Min/Out of 42 Hrs , PresentDays=5 , Leaves=0 , Holiday=0 , AbsentDays=1 , Weekly Off =0

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
01-Aug-2022	09:40		FS	7:00	Present (No	
02-Aug-2022	09:30		FS	7:00	Present (No	
03-Aug-2022	09:30		FS	7:00	Present (No	
04-Aug-2022	09:31		FS	7:00	Present (No	
05-Aug-2022	09:30		FS	7:00	Present (No	
06-Aug-2022	09:30		FS	7:00	Present (No	

Employee Code: 23 Employee Name : Dharani Raibongshi

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Total Duration=42 Hrs/Out of 42 Hrs , PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

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Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
01-Aug-2022	09:45	16:48	FS	7:03	Present	
02-Aug-2022	09:31	16:43	FS	7:12	Present	
03-Aug-2022	09:31	17:00	FS	7:29	Present	
04-Aug-2022	09:31	17:00	FS	7:29	Present	
05-Aug-2022	09:30	17:01	FS	7:31	Present	
06-Aug-2022	09:30	17:01	FS	7:31	Present	

Total Duration=44 Hrs 15 Min/Out of 42 Hrs , PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
01-Aug-2022	10:02	17:00	FS	6:58	Present	Late Coming
02-Aug-2022	09:59	17:01	FS	7:02	Present	
03-Aug-2022	10:00	17:01	FS	7:00	Present	
04-Aug-2022	09:59	17:01	FS	7:02	Present	
05-Aug-2022	09:59	17:01	FS	7:02	Present	

Principal  
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06-Aug-2022		FS	00:00			Week off
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**Total Duration=35 Hrs 4 Min/Out of 35 Hrs , PresentDays=5 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =1**

Employee Code: 26      Employee Name : Parash Kalita

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
01-Aug-2022	09:40	16:40	FS	7:00	Present	
02-Aug-2022	09:34	16:37	FS	7:03	Present	
03-Aug-2022	09:24	17:01	FS	7:32	Present	
04-Aug-2022	10:24	17:01	FS	6:37	Present	Late Coming
05-Aug-2022	09:30	17:01	FS	7:31	Present	
06-Aug-2022	09:36	17:01	FS	7:25	Present	

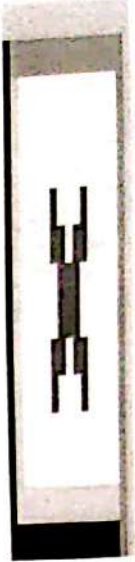
**Total Duration=43 Hrs 8 Min/Out of 42 Hrs , PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0**

Employee Code: 27      Employee Name : Manabendra Kalita

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
01-Aug-2022			FS	00:00	Absent	CL
02-Aug-2022			FS	00:00	Absent	CL
03-Aug-2022			FS	00:00	Absent	CL
04-Aug-2022	10:20		FS	6:40	Present	Late Coming(On Duty)

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Company:	Office						
05-Aug-2022	10:00		FS	7:00	Present	(On Duty)	
06-Aug-2022	11:54		FS	5:11	Present	Late Coming (On Duty)	

Total Duration=18 Hrs 51 Min/Out of 21 Hrs , PresentDays=3 , Leaves=0 , Holiday=0 , AbsentDays=3 , Weekly Off =0

*Mun 08/08/2022*

Principal

Govt. Bankanta College of Teacher Education  
Lachit Nagar, Ghy-07