

Daily Attendance Report (Summary Report)



Company: Faculty

Printed On: Oct 11 2022 ✓

Department: Faculty
Employee 1

Employee Name : Dr. Mousumi Bordoloi, PRINCIPAL ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
19-Sep-2022	10:00	17:00	FS	7:00	Present	(On Duty)
20-Sep-2022	09:37	17:00	FS	7:28	Present	
21-Sep-2022	09:31	17:00	FS	7:34	Present	
22-Sep-2022	09:30	17:00	FS	7:30	Present	
23-Sep-2022	09:30	17:01	FS	7:31	Present	
24-Sep-2022			FS	00:00		Second Saturday

Total Duration=37 Hrs 3 Min/ Out of 30 Hrs, PresentDays=5, Leaves=0, Holiday=0, AbsentDays=0, Weekly Off =1

Employee 2 Employee Name : Dr. Gayatri Changkakoti ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
19-Sep-2022	09:30	15:36	FS	6:06	Present	
20-Sep-2022	09:30	15:31	FS	6:01	Present	
21-Sep-2022	09:30	16:00	FS	6:30	Present	
22-Sep-2022	09:30	15:32	FS	6:02	Present	
23-Sep-2022	09:30	15:32	FS	6:02	Present	
24-Sep-2022	09:30	15:02	FS	5:32	Present	

Total Duration=36 Hrs 13 Min/ Out of 36 Hrs, PresentDays=6, Leaves=0, Holiday=0, AbsentDays=0, Weekly Off =0

Employee 3 Employee Name : Dr. Moushumi Choudhury ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
19-Sep-2022	09:30	15:25	FS	5:55	Present	
20-Sep-2022	09:30	15:01	FS	5:31	Present	
21-Sep-2022	09:30	15:48	FS	6:18	Present	
22-Sep-2022	09:32	16:04	FS	6:32	Present	
23-Sep-2022	09:59	16:18	FS	6:19	Present	
24-Sep-2022	09:36	15:15	FS	5:39	Present	

Total Duration=36 Hrs 14 Min/ Out of 36 Hrs, PresentDays=6, Leaves=0, Holiday=0, AbsentDays=0, Weekly Off =0

Employee 4 Employee Name : Dr. Pallabi Kalita ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
19-Sep-2022			FS	00:00	Absent	CL
20-Sep-2022			FS	00:00	Absent	CL
21-Sep-2022	09:52	16:01	FS	6:09	Present	
22-Sep-2022	10:19	16:49	FS	6:30	Present	
23-Sep-2022	10:02	16:20	FS	6:18	Present	

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Principal

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Company: Faculty

24-Sep-2022	10:17	15:45	FS	5:28	Present	
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Total Duration=24 Hrs 25 Min/ Out of 24 Hrs , PresentDays=4 , Leaves=0 , Holiday=0 , AbsentDays=2 , Weekly Off =0

Employee 5 Employee Name : Dr. Anita Gogoi Buragohain ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
19-Sep-2022			FS	00:00	Absent	CL
20-Sep-2022			FS	00:00	Absent	CL
21-Sep-2022	09:39	15:48	FS	6:09	Present	
22-Sep-2022	09:52	16:00	FS	6:08	Present	
23-Sep-2022	09:39	15:48	FS	6:09	Present	
24-Sep-2022	09:30	15:12	FS	5:42	Present	

Total Duration=24 Hrs 8 Min/ Out of 24 Hrs / PresentDays=4 , Leaves=0 , Holiday=0 , AbsentDays=2 , Weekly Off =0

Employee 6 Employee Name : Dr. Chayamoni Dutta

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
19-Sep-2022	10:16	16:26	FS	6:10	Present	
20-Sep-2022	10:03	16:25	FS	6:22	Present	
21-Sep-2022	10:10	16:40	FS	6:30	Present	
22-Sep-2022	10:11	16:46	FS	6:35	Present	
23-Sep-2022	10:00	16:18	FS	6:18	Present	
24-Sep-2022	10:06	15:06	FS	5:00	Present	

Total Duration=36 Hrs 55 Min/ Out of 36 Hrs , PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Employee 8 Employee Name : Dr. Utpal Goswami ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
19-Sep-2022	10:28	16:01	FS	5:33	Present	
20-Sep-2022	10:49	17:00	FS	6:11	Present	
21-Sep-2022	10:53	17:00	FS	6:07	Present	
22-Sep-2022	10:58	17:00	FS	6:02	Present	
23-Sep-2022	10:57	17:00	FS	6:03	Present	
24-Sep-2022	10:47	17:01	FS	6:14	Present	

Total Duration=36 Hrs 10 Min/ Out of 36 Hrs , PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Employee 9 Employee Name : Ms. Mridula deka ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
19-Sep-2022	09:48	15:48	FS	6:00	Present	
20-Sep-2022	09:58	16:00	FS	6:02	Present	
21-Sep-2022	09:30	15:32	FS	6:02	Present	
22-Sep-2022	09:38	15:55	FS	6:17	Present	

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23-Sep-2022	09:38	16:02	FS	6:24	Present	
24-Sep-2022	09:30	16:51	FS	7:21	Present	

Total Duration=38 Hrs 6 Min/ Out of 36 Hrs / PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Employee 10 Employee Name : Ms. Mitali Baruah

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
19-Sep-2022	09:31	15:47	FS	6:16	Present	
20-Sep-2022	10:21	16:10	FS	5:49	Present	
21-Sep-2022	10:06	16:16	FS	6:10	Present	
22-Sep-2022	10:13	15:55	FS	5:42	Present	
23-Sep-2022	09:49	16:10	FS	6:21	Present	
24-Sep-2022	09:49	15:45	FS	5:56	Present	

Total Duration=36 Hrs 14 Min/ Out of 36 Hrs / PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Employee 12 Employee Name : Ms. Manashi Sharma

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
19-Sep-2022	09:46	15:47	FS	6:01	Present	
20-Sep-2022	09:49	16:10	FS	6:21	Present	
21-Sep-2022	10:39	16:16	FS	5:37	Present	
22-Sep-2022	10:42	16:45	FS	6:03	Present	
23-Sep-2022	10:26		FS	6:39	Present	Early Deperture
24-Sep-2022	10:30	16:30	FS	6:00	Present	

Total Duration=36 Hrs 41 Min/ Out of 36 Hrs / PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Employee 13 Employee Name : Mr. Champak Thakuria

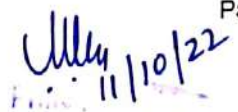
Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
19-Sep-2022	10:23	16:51	FS	6:28	Present	
20-Sep-2022	10:07	16:07	FS	6:00	Present	
21-Sep-2022	10:17	16:18	FS	6:01	Present	
22-Sep-2022	10:20		FS	6:45	Present	On Duty
23-Sep-2022	09:57	15:47	FS	5:50	Present	
24-Sep-2022	10:15	15:55	FS	5:40	Present	

Total Duration=36 Hrs 44 Min/ Out of 36 Hrs / PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Employee 28 Employee Name : Krishna Deka

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
19-Sep-2022	09:30	16:23	FS	6:53	Present	
20-Sep-2022	09:35	16:15	FS	6:40	Present	
21-Sep-2022	10:05	15:12	FS	5:07	Present	

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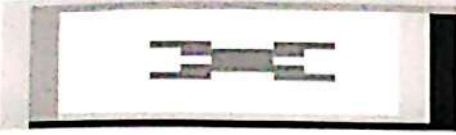
22-Sep-2022	09:42	16:43	FS	7:01	Present	
23-Sep-2022	09:49	16:24	FS	6:35	Present	
24-Sep-2022			FS	00:00		Weekly Off

Total Duration=32 Hrs 16 Min/ Out of 30 Hrs, PresentDays=5 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =1

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Principal
Govt. Banikanta College of Teacher Education
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Company: Office

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Department: Office Staff

Employee 14 Employee Name : Kashmiri Gohain ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
19-Sep-2022	09:48	16:33	FS	6:45	Present	
20-Sep-2022	10:42	17:00	FS	6:18	Present	On Duty
21-Sep-2022			FS	7:00	Present	On Duty
22-Sep-2022	10:00	17:00	FS	6:54	Present	
23-Sep-2022	09:43	17:00	FS	7:17	Present	
24-Sep-2022			FS	00:00		Weekly Off

Total Duration=34 Hrs 14 Min/ Out of 35 Hrs / PresentDays=5 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =1

Employee 15 Employee Name : Praopnsa Borah ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
19-Sep-2022	09:53	17:01	FS	7:08	Present	
20-Sep-2022	10:00	17:00	FS	7:00	Present	
21-Sep-2022	09:56	17:00	FS	7:04	Present	
22-Sep-2022	10:35	17:00	FS	6:25	Present	Late Entry
23-Sep-2022	10:23	17:00	FS	6:37	Present	Late Entry
24-Sep-2022	09:59	16:36	FS	6:37	Present	

Total Duration=40 Hrs 51 Min/ Out of 42 Hrs / PresentDays=5 , Leaves=0 , Holiday=0 , AbsentDays=1 , Weekly Off =0

Employee 16 Employee Name : Dhritiman Nath ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
19-Sep-2022			FS	00:00	Absent	CL
20-Sep-2022			FS	00:00	Absent	CL
21-Sep-2022			FS	00:00	Absent	CL
22-Sep-2022			FS	00:00	Absent	CL
23-Sep-2022	10:00	17:03	FS	7:03	Present	
24-Sep-2022			FS	00:00		Weekly Off

Total Duration=7 Hrs 03 Min/ Out of 7 Hrs / PresentDays=1 , Leaves=0 , Holiday=0 , AbsentDays=4 , Weekly Off =1

Employee 17 Employee Name : Nikhil Chutia ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
19-Sep-2022	09:51	16:33	FS	6:42	Present	
20-Sep-2022	09:43		FS	7:22	Present	On Duty
21-Sep-2022	09:58	17:04	FS	7:06	Present	
22-Sep-2022	09:46	17:00	FS	7:14	Present	
23-Sep-2022	09:38	17:04	FS	7:26	Present	
24-Sep-2022			FS	00:00		Weekly Off

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Company: Office

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Total Duration=35 Hrs 50 Min/ Out of 36 Hrs, PresentDays=5, Leaves=0, Holiday=0, AbsentDays=0, Weekly Off =1

Employee 18 Employee Name : Jyotshna Kalita ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
19-Sep-2022	09:43	17:00	FS	7:17	Present	
20-Sep-2022	09:42	17:00	FS	7:18	Present	
21-Sep-2022	09:46	17:00	FS	7:14	Present	
22-Sep-2022	09:45	17:00	FS	7:15	Present	
23-Sep-2022	09:47	17:00	FS	7:13	Present	
24-Sep-2022			FS	00:00	Absent	Weekly Off

Total Duration=36 Hrs 17 Min/ Out of 36 Hrs, PresentDays=5, Leaves=0, Holiday=0, AbsentDays=0, Weekly Off =1

Employee 19 Employee Name : Deepshikha Sharma ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
19-Sep-2022	09:59	17:01	FS	7:02	Present	
20-Sep-2022	10:00	17:01	FS	6:58	Present	
21-Sep-2022	09:48	17:00	FS	7:12	Present	
22-Sep-2022	10:00	17:01	FS	7:01	Present	
23-Sep-2022	09:58	17:00	FS	7:02	Present	
24-Sep-2022	10:04	17:02	FS	6:58	Present	Late Arrival

Total Duration=42 Hrs 13 Min/ Out of 42 Hrs, PresentDays=6, Leaves=0, Holiday=0, AbsentDays=0, Weekly Off =0

Employee 20 Employee Name : Amrita Boro ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
19-Sep-2022	09:53		FS	7:12	Present	On Duty
20-Sep-2022	09:54		FS	7:11	Present	On Duty
21-Sep-2022	09:57		FS	7:08	Present	On Duty
22-Sep-2022	09:55		FS	7:10	Present	On Duty
23-Sep-2022	09:59		FS	7:06	Present	On Duty
24-Sep-2022			FS	00:00		Weekly Off

Employee 21 Employee Name : Garga Ram Kalita ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
19-Sep-2022	09:30	17:01	FS	7:31	Present	
20-Sep-2022	09:30	17:00	FS	7:30	Present	
21-Sep-2022	09:31	17:00	FS	7:29	Present	
22-Sep-2022	09:30	17:04	FS	7:34	Present	
23-Sep-2022	09:31	17:00	FS	7:29	Present	
24-Sep-2022	09:31	17:00	FS	7:29	Present	

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Company: Office

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Total Duration=45 Hrs 2 Min/ Out of 42 Hrs / PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Employee 22 Employee Name : Khagen Baishya

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
19-Sep-2022	09:31	16:35	FS	7:04	Present	
20-Sep-2022	09:36	17:00	FS	7:24	Present	
21-Sep-2022	09:31	16:58	FS	7:27	Present	
22-Sep-2022	09:30	17:00	FS	7:30	Present	
23-Sep-2022	09:39	17:02	FS	7:23	Present	
24-Sep-2022	09:31	17:02	FS	7:31	Present	

Total Duration=44 Hrs 19 Min/ Out of 42 Hrs / PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Employee 23 Employee Name : Dharani Rajbongshi

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
19-Sep-2022	09:30	17:00	FS	7:30	Present	
20-Sep-2022	09:30	17:00	FS	7:30	Present	
21-Sep-2022	09:31	17:00	FS	7:29	Present	
22-Sep-2022	09:30	17:00	FS	7:30	Present	
23-Sep-2022	09:30	17:00	FS	7:30	Present	
24-Sep-2022	09:31	17:01	FS	7:30	Present	

Total Duration=44 Hrs 59 Min/ Out of 42 Hrs / PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Employee 24 Employee Name : Girish Boro

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
19-Sep-2022	09:35	17:00	FS	7:25	Present	
20-Sep-2022	09:43	17:01	FS	7:18	Present	
21-Sep-2022	09:57	17:01	FS	7:04	Present	
22-Sep-2022	09:52	17:02	FS	7:10	Present	
23-Sep-2022	09:50	17:00	FS	7:10	Present	
24-Sep-2022	09:36	17:02	FS	7:26	Present	

Total Duration=43 Hrs 33 Min/ Out of 42 Hrs / PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Employee 25 Employee Name : Hari Chandra Kalita

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
19-Sep-2022	09:55	16:33	FS	6:38	Present	
20-Sep-2022	09:57	17:00	FS	7:03	Present	
21-Sep-2022	09:52	17:01	FS	7:09	Present	
22-Sep-2022	09:57	17:01	FS	7:04	Present	
23-Sep-2022	09:56	17:02	FS	7:06	Present	
24-Sep-2022	09:57	17:02	FS	7:05	Present	

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Principal
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Daily Attendance Report (Summary Report)



Company: Office

Printed On : Oct 11 2022

Total Duration=42 Hrs 5 Min/ Out of 42 Hrs, PresentDays=6, Leaves=0, Holiday=0, AbsentDays=0, Weekly Off =0

Employee 26 Employee Name : Paresh Kalita

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
19-Sep-2022	10:24	17:01	FS	6:37	Present	Late Arrival
20-Sep-2022	10:00	17:01	FS	6:56	Present	
21-Sep-2022	09:49	17:01	FS	7:12	Present	
22-Sep-2022	09:30	17:02	FS	7:32	Present	
23-Sep-2022	09:48	16:59	FS	7:11	Present	
24-Sep-2022			FS	00:00		Weekly Off

Total Duration=35 Hrs 28 Min/ Out of 35 Hrs, PresentDays=5, Leaves=0, Holiday=0, AbsentDays=0, Weekly Off =1

Employee 27 Employee Name : Manabendra Kalita

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
19-Sep-2022	10:12		FS	6:53	Present	Late Arrival ✓
20-Sep-2022	10:13	15:44	FS	5:31	Present	Late Arrival ✓
21-Sep-2022	10:21		FS	6:44	Present	Late Arrival ✓
22-Sep-2022	10:22		FS	6:43	Present	On Duty
23-Sep-2022	10:00	15:34	FS	5:33	Present	On Duty
24-Sep-2022			FS	00:00		Weekly Off

Total Duration=31 Hrs 24 Min/ Out of 35 Hrs, PresentDays=5, Leaves=0, Holiday=0, AbsentDays=0, Weekly Off =1


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