

**Daily Attendance Report (Summary Report)**



Company: Faculty

Printed On : Oct 11 2022

Department: Faculty

Employee 1 Employee Name : Dr. Mousumi Bordoloi, PRINCIPAL ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
26-Sep-2022	09:34	17:00	FS	7:26	Present	
27-Sep-2022	09:36	17:00	FS	7:29	Present	
28-Sep-2022	09:33	17:01	FS	7:32	Present	
29-Sep-2022	09:32		FS	7:33	Present	On Duty
30-Sep-2022	09:30		FS	7:35	Present	On Duty

Total Duration: 37 Hrs 35 Min/ Out of 30 Hrs ✓ PresentDays=5, Leaves=0, Holiday=0, AbsentDays=0, Weekly Off =0

Employee 2 Employee Name : Dr. Gayatri Changkakoti

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
26-Sep-2022	09:30	15:34	FS	6:04	Present	
27-Sep-2022	09:30	15:31	FS	6:01	Present	
28-Sep-2022	09:30	15:33	FS	6:03	Present	
29-Sep-2022	09:30	15:32	FS	6:02	Present	
30-Sep-2022	09:30	15:30	FS	6:00	Present	

Total Duration: 30 Hrs 10 Min/ Out of 30 Hrs ✓ PresentDays=5, Leaves=0, Holiday=0, AbsentDays=0, Weekly Off =0

Employee 3 Employee Name : Dr. Moushumi Choudhury ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
26-Sep-2022	10:04	15:52	FS	5:48	Present	
27-Sep-2022	09:30	16:46	FS	7:16	Present	
28-Sep-2022	09:31	16:15	FS	6:44	Present	
29-Sep-2022	09:30	16:05	FS	6:35	Present	
30-Sep-2022	10:03	15:01	FS	4:58	Present	

Total Duration: 31 Hrs 21 Min/ Out of 30 Hrs ✓ PresentDays=5, Leaves=0, Holiday=0, AbsentDays=0, Weekly Off =0

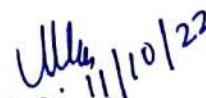
Employee 4 Employee Name : Dr. Pallabi Kalita

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
26-Sep-2022	10:29	17:00	FS	6:31	Present	
27-Sep-2022	10:05	17:00	FS	6:55	Present	
28-Sep-2022	10:18	15:04	FS	4:46	Present	
29-Sep-2022			FS	00:00	Absent	CL
30-Sep-2022	09:50	17:02	FS	7:12	Present	

Total Duration: 25 Hrs 24 Min/ Out of 24 Hrs ✓ PresentDays=4, Leaves=0, Holiday=0, AbsentDays=1, Weekly Off =0

Employee 5 Employee Name : Dr. Anita Gogoi Buragohain

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**Daily Attendance Report (Summary Report)**



Printed On : Oct 11 2022

Company: Faculty

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
26-Sep-2022	09:54	16:11	FS	6:17	Present	
27-Sep-2022	09:37	15:47	FS	6:10	Present	
28-Sep-2022	09:44	15:44	FS	6:00	Present	
29-Sep-2022	09:40	15:50	FS	6:10	Present	
30-Sep-2022	09:57	15:43	FS	5:46	Present	

Total Duration=30 Hrs 23 Min/ Out of 30 Hrs / PresentDays=5 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Employee 6 Employee Name : Dr. Chayamoni Dutta

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
26-Sep-2022	10:20	16:15	FS	5:55	Present	
27-Sep-2022	10:06	16:40	FS	6:34	Present	
28-Sep-2022	10:03	17:00	FS	6:57	Present	
29-Sep-2022	09:53	17:00	FS	7:07	Present	
30-Sep-2022	10:00	15:37	FS	5:37	Present	

Total Duration=32 Hrs 10 Min/ Out of 30 Hrs / PresentDays=5 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Employee 8 Employee Name : Dr. Utpal Goswami

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
26-Sep-2022	10:48	17:00	FS	6:12	Present	
27-Sep-2022	10:58	17:00	FS	6:02	Present	
28-Sep-2022	10:58	17:00	FS	6:02	Present	
29-Sep-2022	11:00	17:00	FS	6:00	Present	
30-Sep-2022	10:49	16:48	FS	5:59	Present	

Total Duration=30 Hrs 15 Min/ Out of 30 Hrs / PresentDays=5 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Employee 9 Employee Name : Ms. Mridula deka

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
26-Sep-2022	09:43	15:46	FS	6:03	Present	
27-Sep-2022	09:30	15:35	FS	6:05	Present	
28-Sep-2022	09:32	15:39	FS	6:07	Present	
29-Sep-2022	09:30	15:34	FS	6:04	Present	
30-Sep-2022			FS	00:00	Absent	CL

Total Duration=24 Hrs 19 Min/ Out of 24 Hrs / PresentDays=4 , Leaves=0 , Holiday=0 , AbsentDays=1 , Weekly Off =0

Employee 10 Employee Name : Ms. Mitali Baruah

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
26-Sep-2022			FS	00:00	Absent	CL
27-Sep-2022	10:04	15:54	FS	5:50	Present	

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**Daily Attendance Report (Summary Report)**



Company: Faculty

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28-Sep-2022	09:42	16:11	FS	6:29	Present	
29-Sep-2022	09:30	15:43	FS	6:13	Present	
30-Sep-2022	09:30	15:30	FS	6:00	Present	

Total Duration=24 Hrs 32 Min/ Out of 24 Hrs / PresentDays=4 , Leaves=0 , Holiday=0 , AbsentDays=1 , Weekly Off =0

Employee 12 Employee Name : Ms. Manashi Sharma ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
26-Sep-2022	10:16	16:13	FS	5:57	Present	
27-Sep-2022	09:30	15:54	FS	6:24	Present	
28-Sep-2022	10:27	16:11	FS	5:44	Present	
29-Sep-2022	10:29	16:22	FS	5:53	Present	
30-Sep-2022	09:49	15:45	FS	5:56	Present	

Total Duration=29 Hrs 54 Min/ Out of 30 Hrs / PresentDays=4 , Leaves=0 , Holiday=0 , AbsentDays=1 , Weekly Off =0

Employee 13 Employee Name : Mr. Champak Thakuria ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
26-Sep-2022	10:10	16:25	FS	6:15	Present	
27-Sep-2022	09:40	15:23	FS	5:43	Present	
28-Sep-2022	10:03	16:24	FS	6:21	Present	
29-Sep-2022			FS	00:00	Absent	CL
30-Sep-2022	10:19		FS	6:46	Present	On Duty

Total Duration=25 Hrs 5 Min/ Out of 24 Hrs / PresentDays=4 , Leaves=0 , Holiday=0 , AbsentDays=1 , Weekly Off =0

Employee 28 Employee Name : Krishna Deka ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
26-Sep-2022	09:52	16:00	FS	6:08	Present	
27-Sep-2022	10:26	16:50	FS	6:24	Present	
28-Sep-2022	09:44	15:46	FS	6:02	Present	
29-Sep-2022	09:45	16:48	FS	7:03	Present	
30-Sep-2022	09:45	15:02	FS	5:17	Present	

Total Duration=30 Hrs 54 Min/ Out of 30 Hrs / PresentDays=5 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

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**Daily Attendance Report (Summary Report)**



Company: Office

Printed On : Oct 11 2022

Department: Office Staff  
Employee 14

Employee Name : Kashmiri Gohain ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
26-Sep-2022	10:00	16:57	FS	6:53	Present	
27-Sep-2022	09:44		FS	7:21	Present	On Duty
28-Sep-2022	10:00	17:00	FS	6:57	Present	
29-Sep-2022	09:42	17:01	FS	7:19	Present	
30-Sep-2022	10:00	14:46	FS	4:44	Present	

Total Duration=33 Hrs 14 Min/ Out of 35 Hrs, PresentDays=5, Leaves=0, Holiday=0, AbsentDays=0, Weekly Off =0

Employee 15

Employee Name : Praopnsa Borah ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
26-Sep-2022	09:58	16:28	FS	6:30	Present	
27-Sep-2022			FS	00:00	Absent	CL
28-Sep-2022			FS	00:00	Absent	CL
29-Sep-2022	10:00	16:22	FS	6:21	Present	
30-Sep-2022	10:00	16:31	FS	6:31	Present	

Total Duration=19 Hrs 22 Min/ Out of 21 Hrs, PresentDays=3, Leaves=0, Holiday=0, AbsentDays=2, Weekly Off =0

Employee 16

Employee Name : Dhritiman Nath ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
26-Sep-2022	10:00	17:00	FS	7:00	Present	
27-Sep-2022	09:58	17:00	FS	7:00	Present	
28-Sep-2022	9:55	17:04	FS	7:00	Present	
29-Sep-2022	9:59	17:02	FS	6:51	Present	
30-Sep-2022	10:00	17:03	FS	7:02	Present	

Total Duration=35 Hrs 01 Min/ Out of 35 Hrs, PresentDays=5, Leaves=0, Holiday=0, AbsentDays=0, Weekly Off =0

Employee 17

Employee Name : Nikhil Chutia ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
26-Sep-2022	09:31	17:02	FS	7:31	Present	
27-Sep-2022	09:36	17:01	FS	7:25	Present	
28-Sep-2022	09:51	17:01	FS	7:14	Present	
29-Sep-2022	10:00	17:04	FS	7:05	Present	
30-Sep-2022			FS	00:00	Absent	Weekly Off

Total Duration=29 Hrs 15 Min/ Out of 28 Hrs, PresentDays=4, Leaves=0, Holiday=0, AbsentDays=0, Weekly Off =1

Employee 18

Employee Name : Jyotshna Kalita ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks

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Principal

Govt. Barikanta College of Teacher Education  
Lachit Nagar, Ghy-07



## Daily Attendance Report (Summary Report)



Company: Office

Printed On : Oct 11 2022

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
26-Sep-2022	09:55	17:01	FS	7:06	Present	
27-Sep-2022	10:01	17:01	FS	7:00	Present	
28-Sep-2022	09:56	17:00	FS	7:04	Present	
29-Sep-2022	09:44	17:01	FS	7:17	Absent(Due to	
30-Sep-2022	09:42	17:00	FS	7:18	Present	

Total Duration=35 Hrs 45 Min/ Out of 35 Hrs / PresentDays=5 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Employee 19 Employee Name : Deepshikha Sharma

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
26-Sep-2022			FS	00:00	Absent	CL
27-Sep-2022	09:58	17:01	FS	7:03	Present	
28-Sep-2022	10:00	17:01	FS	6:59	Present	
29-Sep-2022	09:58	17:03	FS	7:05	Present	
30-Sep-2022	10:05	17:02	FS	6:57	Present	Late Arrival

Total Duration=28 Hrs 4 Min/ Out of 28 Hrs / PresentDays=4 , Leaves=0 , Holiday=0 , AbsentDays=1 , Weekly Off =0

Employee 20 Employee Name : Amrita Boro

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
26-Sep-2022	10:00		FS	7:04	Present	On Duty
27-Sep-2022	09:58		FS	7:07	Present	On Duty
28-Sep-2022	09:59		FS	7:06	Present	On Duty
29-Sep-2022	09:59		FS	7:06	Present	On Duty
30-Sep-2022	09:55		FS	7:10	Present	On Duty

Employee 21 Employee Name : Garga Ram Kalita

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
26-Sep-2022	09:30	17:01	FS	7:31	Present	
27-Sep-2022	09:32	17:01	FS	7:29	Present	
28-Sep-2022	09:30	17:00	FS	7:30	Present	
29-Sep-2022	09:31	17:00	FS	7:29	Present	
30-Sep-2022	09:31	17:02	FS	7:31	Present	

Total Duration=37 Hrs 30 Min/ Out of 35 Hrs / PresentDays=5 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Employee 22 Employee Name : Khagen Baishya

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
26-Sep-2022	09:43	17:00	FS	7:17	Present	
27-Sep-2022	09:39	17:01	FS	7:22	Present	
28-Sep-2022	09:39	17:01	FS	7:22	Present	

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Principal

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Company: Office

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29-Sep-2022	09:31	17:01	FS	7:30	Present	
30-Sep-2022	09:31	17:00	FS	7:29	Present	

Total Duration=37 Hrs 0 Min/ Out of 35 Hrs / PresentDays=5 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Employee 23 Employee Name : Dharani Rajbongshi ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
26-Sep-2022	09:30	17:00	FS	7:30	Present	
27-Sep-2022	09:30	17:00	FS	7:30	Present	
28-Sep-2022	09:31	17:00	FS	7:29	Present	
29-Sep-2022	09:30	17:00	FS	7:30	Present	
30-Sep-2022	09:30	17:00	FS	7:30	Present	

Total Duration=37 Hrs 29 Min/ Out of 35 Hrs / PresentDays=5 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Employee 24 Employee Name : Girish Boro ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
26-Sep-2022	09:52	17:02	FS	7:10	Present	
27-Sep-2022	09:55	17:00	FS	7:05	Present	
28-Sep-2022	09:43	17:00	FS	7:17	Present	
29-Sep-2022	09:36	17:00	FS	7:24	Present	
30-Sep-2022	09:42	17:00	FS	7:18	Present	

Total Duration=36 Hrs 14 Min/ Out of 35 Hrs / PresentDays=5 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Employee 25 Employee Name : Hari Chandra Kalita ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
26-Sep-2022	09:38	17:00	FS	7:22	Present	
27-Sep-2022	09:43	17:01	FS	7:18	Present	
28-Sep-2022	09:59	17:01	FS	7:02	Present	
29-Sep-2022	09:54	17:01	FS	7:07	Present	
30-Sep-2022	09:59		FS	7:06	Present	On Duty

Total Duration=35 Hrs 55 Min/ Out of 35 Hrs / PresentDays=5 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Employee 26 Employee Name : Paresh Kalita ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
26-Sep-2022	10:06	17:01	FS	6:55	Present	Late Arrival
27-Sep-2022	09:37	17:00	FS	7:23	Present	
28-Sep-2022	09:33	17:00	FS	7:27	Present	
29-Sep-2022	09:35	17:01	FS	7:26	Present	
30-Sep-2022	09:48	16:59	FS	7:11	Present	

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Principal

Govt. Banikanta College of Teacher Education  
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Daily Attendance Report (Summary Report)



Printed On : Oct 11 2022

Company: Office

Total Duration=36 Hrs 22 Min/ Out of 35 Hrs / PresentDays=5 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Employee 27		Employee Name : Manabendra Kalita				
Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
26-Sep-2022	10:29		FS	6:36	Present	On Duty
27-Sep-2022	?		FS	00:00	Present	On Duty
28-Sep-2022	?		FS	00:00	Present	On Duty
29-Sep-2022	?		FS	00:00	Present	On Duty
30-Sep-2022	?		FS	00:00	Absent	??

Total Duration=6 Hrs 36 Min/ Out of 35 Hrs / PresentDays=4 , Leaves=0 , Holiday=0 , AbsentDays=1 , Weekly Off =0

  
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 Principal  
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