

## Daily Attendance Report (Summary Report)

**Company:** Faculty

**Department:** Faculty

**Employee Code:** 1      **Employee Name :** Dr. Mousumi Bordoloi

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
21-Nov-2022			FS	00:00	Absent	On Duty
22-Nov-2022			FS	00:00	Absent	On Duty
23-Nov-2022			FS	00:00	Absent	On Duty
24-Nov-2022			FS	00:00	Absent	On Duty
25-Nov-2022			FS	00:00	Absent	On Duty
26-Nov-2022			FS	00:00	Absent	On Duty

**Total Duration=0 Hrs 0 Min , PresentDays=0 , Leaves=0 , Holiday=0 , AbsentDays=6 , Weekly Off =0**

**Employee Code:** 2      **Employee Name :** Dr. Gayotri Changkakoti

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
21-Nov-2022	09:30	16:16	FS	6:46	Present	
22-Nov-2022			FS	00:00	Absent	
23-Nov-2022			FS	00:00	Absent	
24-Nov-2022			FS	00:00	Absent	
25-Nov-2022	09:30	15:04	FS	5:34	Present	
26-Nov-2022			FS	00:00	Absent	

**Total Duration=12 Hrs 20 Min , PresentDays=2 , Leaves=0 , Holiday=0 , AbsentDays=4 , Weekly Off =0**

**Employee Code:** 3      **Employee Name :** Dr. Moushumi Choudhury

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
21-Nov-2022	09:37	16:22	FS	6:45	Present	
22-Nov-2022			FS	00:00	Absent	
23-Nov-2022			FS	00:00	Absent	
24-Nov-2022			FS	00:00	Absent	
25-Nov-2022	10:30	15:04	FS	4:34	Present	
26-Nov-2022	10:42	15:16	FS	4:34	Present	

**Total Duration=15 Hrs 53 Min , PresentDays=3 , Leaves=0 , Holiday=0 , AbsentDays=3 , Weekly Off =0**

**Employee Code:** 4      **Employee Name :** Dr. Pallabi Kalita

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
21-Nov-2022	10:46	16:23	FS	5:37	Present	
22-Nov-2022			FS	00:00	Absent	
23-Nov-2022			FS	00:00	Absent	
24-Nov-2022			FS	00:00	Absent	
25-Nov-2022			FS	00:00	Absent	
26-Nov-2022			FS	00:00	Absent	

**Total Duration=5 Hrs 37 Min , PresentDays=1 , Leaves=0 , Holiday=0 , AbsentDays=5 , Weekly Off =0**

**Employee Code:** 5      **Employee Name :** Dr. Anita Gogoi Buragohain

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
21-Nov-2022	09:38	16:16	FS	6:38	Present	
22-Nov-2022			FS	00:00	Absent	
23-Nov-2022			FS	00:00	Absent	
24-Nov-2022			FS	00:00	Absent	
25-Nov-2022	09:34	15:04	FS	5:30	Present	

## Daily Attendance Report (Summary Report)

Company: Faculty

26-Nov-2022			FS	00:00	Absent	
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Total Duration=12 Hrs 8 Min , PresentDays=2 , Leaves=0 , Holiday=0 , AbsentDays=4 , Weekly Off =0

Employee Code: 6 Employee Name : Dr. Chayamoni Dutta

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
21-Nov-2022	09:58	16:26	FS	6:28	Present	
22-Nov-2022			FS	00:00	Absent	
23-Nov-2022			FS	00:00	Absent	
24-Nov-2022			FS	00:00	Absent	
25-Nov-2022	10:08	15:39	FS	5:31	Present	
26-Nov-2022			FS	00:00	Absent	

Total Duration=11 Hrs 59 Min , PresentDays=2 , Leaves=0 , Holiday=0 , AbsentDays=4 , Weekly Off =0

Employee Code: 8 Employee Name : Dr. Utpal Goswami

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
21-Nov-2022	11:01	17:01	FS	6:00	Present	
22-Nov-2022			FS	00:00	Absent	
23-Nov-2022			FS	00:00	Absent	
24-Nov-2022			FS	00:00	Absent	
25-Nov-2022	10:51	17:01	FS	6:10	Present	
26-Nov-2022	10:43	16:36	FS	5:53	Present	

Total Duration=18 Hrs 3 Min , PresentDays=3 , Leaves=0 , Holiday=0 , AbsentDays=3 , Weekly Off =0

Employee Code: 9 Employee Name : Ms. Midula deka

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
21-Nov-2022			FS	00:00	Absent	
22-Nov-2022			FS	00:00	Absent	
23-Nov-2022			FS	00:00	Absent	
24-Nov-2022			FS	00:00	Absent	
25-Nov-2022			FS	00:00	Absent	
26-Nov-2022			FS	00:00	Absent	

Total Duration=0 Hrs 0 Min , PresentDays=0 , Leaves=0 , Holiday=0 , AbsentDays=6 , Weekly Off =0

Employee Code: 10 Employee Name : Ms. Mitali Baruah

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
21-Nov-2022			FS	00:00	Absent	
22-Nov-2022			FS	00:00	Absent	
23-Nov-2022			FS	00:00	Absent	
24-Nov-2022			FS	00:00	Absent	
25-Nov-2022			FS	00:00	Absent	
26-Nov-2022			FS	00:00	Absent	

Total Duration=0 Hrs 0 Min , PresentDays=0 , Leaves=0 , Holiday=0 , AbsentDays=6 , Weekly Off =0

Employee Code: 11 Employee Name : Ms. Snehanjari Majumdar

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
21-Nov-2022			FS	00:00	Absent	
22-Nov-2022			FS	00:00	Absent	
23-Nov-2022			FS	00:00	Absent	



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Company: Faculty

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
24-Nov-2022			FS	00:00	Absent	
25-Nov-2022			FS	00:00	Absent	
26-Nov-2022			FS	00:00	Absent	

Total Duration=0 Hrs 0 Min , PresentDays=0 , Leaves=0 , Holiday=0 , AbsentDays=6 , Weekly Off =0

Employee Code: 12 Employee Name : Ms. Manashi Sharma

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
21-Nov-2022			FS	00:00	Absent	
22-Nov-2022			FS	00:00	Absent	
23-Nov-2022			FS	00:00	Absent	
24-Nov-2022			FS	00:00	Absent	
25-Nov-2022			FS	00:00	Absent	
26-Nov-2022			FS	00:00	Absent	

Total Duration=0 Hrs 0 Min , PresentDays=0 , Leaves=0 , Holiday=0 , AbsentDays=6 , Weekly Off =0

Employee Code: 13 Employee Name : Mr. Champak Thakuria

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
21-Nov-2022			FS	00:00	Absent	
22-Nov-2022			FS	00:00	Absent	
23-Nov-2022			FS	00:00	Absent	
24-Nov-2022			FS	00:00	Absent	
25-Nov-2022			FS	00:00	Absent	
26-Nov-2022			FS	00:00	Absent	

Total Duration=0 Hrs 0 Min , PresentDays=0 , Leaves=0 , Holiday=0 , AbsentDays=6 , Weekly Off =0

Employee Code: 28 Employee Name : Krishna Deka

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
21-Nov-2022	09:54	16:11	FS	6:17	Present	
22-Nov-2022			FS	00:00	Absent	
23-Nov-2022			FS	00:00	Absent	
24-Nov-2022			FS	00:00	Absent	
25-Nov-2022	10:26	16:00	FS	5:34	Present	
26-Nov-2022			FS	00:00	Absent	

Total Duration=11 Hrs 51 Min , PresentDays=2 , Leaves=0 , Holiday=0 , AbsentDays=4 , Weekly Off =0

## Daily Attendance Report (Summary Report)

Company: Office

Department: Office Staff

Employee Code: 14

Employee Name : Kashmiri Gohain

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
21-Nov-2022			FS	00:00	Absent	
22-Nov-2022			FS	00:00	Absent	
23-Nov-2022			FS	00:00	Absent	
24-Nov-2022			FS	00:00	Absent	
25-Nov-2022	10:09		FS	6:56	Present (No OutPunch)	
26-Nov-2022			FS	00:00	Absent	

Total Duration=6 Hrs 56 Min , PresentDays=1 , Leaves=0 , Holiday=0 , AbsentDays=5 , Weekly Off =0

Employee Code: 15 Employee Name : Praopnsa Borah

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
21-Nov-2022	10:28	15:43	FS	5:15	Present	
22-Nov-2022			FS	00:00	Absent	
23-Nov-2022			FS	00:00	Absent	
24-Nov-2022			FS	00:00	Absent	
25-Nov-2022	10:41	15:42	FS	5:01	Present	
26-Nov-2022	10:58	15:13	FS	4:15	Present	

Total Duration=14 Hrs 31 Min , PresentDays=3 , Leaves=0 , Holiday=0 , AbsentDays=3 , Weekly Off =0

Employee Code: 16 Employee Name : Dhritiman Nath

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
21-Nov-2022			FS	00:00	Absent	On Duty
22-Nov-2022			FS	00:00	Absent	On Duty
23-Nov-2022			FS	00:00	Absent	On Duty
24-Nov-2022			FS	00:00	Absent	On Duty
25-Nov-2022			FS	00:00	Absent	On Duty
26-Nov-2022			FS	00:00	Absent	On Duty

Total Duration=0 Hrs 0 Min , PresentDays=0 , Leaves=0 , Holiday=0 , AbsentDays=6 , Weekly Off =0

Employee Code: 17 Employee Name : Nikhil Chutia

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
21-Nov-2022			FS	00:00	Absent	On Duty
22-Nov-2022			FS	00:00	Absent	On Duty
23-Nov-2022			FS	00:00	Absent	On Duty
24-Nov-2022			FS	00:00	Absent	On Duty
25-Nov-2022			FS	00:00	Absent	On Duty
26-Nov-2022	10:46		FS	6:19	Present (No OutPunch)	On Duty

Total Duration=6 Hrs 19 Min , PresentDays=1 , Leaves=0 , Holiday=0 , AbsentDays=5 , Weekly Off =0

Employee Code: 18 Employee Name : Jyotshna Kalita

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
21-Nov-2022			FS	00:00	Absent	
22-Nov-2022			FS	00:00	Absent	
23-Nov-2022			FS	00:00	Absent	
24-Nov-2022			FS	00:00	Absent	
25-Nov-2022			FS	00:00	Absent	



## Daily Attendance Report (Summary Report)

Company: Office

26-Nov-2022 FS 00:00 Absent  
 Total Duration=0 Hrs 0 Min , PresentDays=0 , Leaves=0 , Holiday=0 , AbsentDays=6 , Weekly Off =0

Employee Code: 19 Employee Name : Deepshikha Sharma

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
21-Nov-2022	09:58	17:00	FS	7:02	Present	
22-Nov-2022			FS	00:00	Absent	
23-Nov-2022			FS	00:00	Absent	
24-Nov-2022			FS	00:00	Absent	
25-Nov-2022	10:13	17:00	FS	6:47	Present	
26-Nov-2022	10:16	17:01	FS	6:45	Present	

Total Duration=20 Hrs 34 Min , PresentDays=3 , Leaves=0 , Holiday=0 , AbsentDays=3 , Weekly Off =0

Employee Code: 20 Employee Name : Amrita Boro

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
21-Nov-2022			FS	00:00	Absent	
22-Nov-2022			FS	00:00	Absent	
23-Nov-2022			FS	00:00	Absent	
24-Nov-2022			FS	00:00	Absent	
25-Nov-2022			FS	00:00	Absent	
26-Nov-2022			FS	00:00	Absent	

Total Duration=0 Hrs 0 Min , PresentDays=0 , Leaves=0 , Holiday=0 , AbsentDays=6 , Weekly Off =0

Employee Code: 21 Employee Name : Garga Ram Kalita

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
21-Nov-2022	09:32	17:01	FS	7:29	Present	
22-Nov-2022	09:30	16:06	FS	6:36	Present	
23-Nov-2022	09:32	15:06	FS	5:34	Present	
24-Nov-2022			FS	00:00	Absent	
25-Nov-2022	09:31	17:01	FS	7:30	Present	
26-Nov-2022	10:16	17:00	FS	6:44	Present	

Total Duration=33 Hrs 53 Min , PresentDays=5 , Leaves=0 , Holiday=0 , AbsentDays=1 , Weekly Off =0

Employee Code: 22 Employee Name : Khagen Baishya

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
21-Nov-2022			FS	00:00	Absent	
22-Nov-2022			FS	00:00	Absent	
23-Nov-2022			FS	00:00	Absent	
24-Nov-2022			FS	00:00	Absent	
25-Nov-2022			FS	00:00	Absent	
26-Nov-2022			FS	00:00	Absent	

Total Duration=0 Hrs 0 Min , PresentDays=0 , Leaves=0 , Holiday=0 , AbsentDays=6 , Weekly Off =0

Employee Code: 23 Employee Name : Dharani Rajbongshi

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
21-Nov-2022	09:30	17:01	FS	7:31	Present	
22-Nov-2022	09:30	16:05	FS	6:35	Present	
23-Nov-2022	09:32	15:05	FS	5:33	Present	



# Daily Attendance Report (Summary Report)

Company: Office

24-Nov-2022			FS	00:00	Absent	
25-Nov-2022	09:34	17:00	FS	7:26	Present	
26-Nov-2022	10:18	17:00	FS	6:42	Present	

Total Duration=33 Hrs 47 Min , PresentDays=5 , Leaves=0 , Holiday=0 , AbsentDays=1 , Weekly Off =0

Employee Code: 24 Employee Name : Girish Boro

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
21-Nov-2022	09:53	17:01	FS	7:08	Present	
22-Nov-2022	09:57	14:23	FS	4:26	Present	
23-Nov-2022			FS	00:00	Absent	
24-Nov-2022			FS	00:00	Absent	
25-Nov-2022	09:50	17:01	FS	7:11	Present	
26-Nov-2022	10:15	16:32	FS	6:17	Absent(Due to Continuous	

Total Duration=25 Hrs 2 Min , PresentDays=3 , Leaves=0 , Holiday=0 , AbsentDays=3 , Weekly Off =0

Employee Code: 25 Employee Name : Hari Chandra Kalita

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
21-Nov-2022	09:31	17:00	FS	7:29	Present	
22-Nov-2022	09:31	16:06	FS	6:35	Present	
23-Nov-2022	09:32	15:05	FS	5:33	Present	
24-Nov-2022			FS	00:00	Absent	
25-Nov-2022	09:31		FS	7:34	Present (No OutPunch)	
26-Nov-2022			FS	00:00	Absent	

Total Duration=27 Hrs 11 Min , PresentDays=4 , Leaves=0 , Holiday=0 , AbsentDays=2 , Weekly Off =0

Employee Code: 26 Employee Name : Paresh Kalita

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
21-Nov-2022	09:57	17:02	FS	7:05	Present	
22-Nov-2022	10:21	14:23	FS	4:02	Present	
23-Nov-2022			FS	00:00	Absent	
24-Nov-2022			FS	00:00	Absent	
25-Nov-2022	09:42	17:01	FS	7:19	Present	
26-Nov-2022	10:15	17:00	FS	6:45	Present	

Total Duration=25 Hrs 11 Min , PresentDays=4 , Leaves=0 , Holiday=0 , AbsentDays=2 , Weekly Off =0

Employee Code: 27 Employee Name : Manabendra Kalita

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
21-Nov-2022			FS	00:00	Absent	
22-Nov-2022	10:15		FS	6:50	Present (No OutPunch)	
23-Nov-2022			FS	00:00	Absent	
24-Nov-2022			FS	00:00	Absent	
25-Nov-2022			FS	00:00	Absent	
26-Nov-2022			FS	00:00	Absent	

Total Duration=6 Hrs 50 Min , PresentDays=1 , Leaves=0 , Holiday=0 , AbsentDays=5 , Weekly Off =0