

Daily Attendance Report (Summary Report)

Company: Faculty

Department: Faculty
Employee Code: 1 **Employee Name :** Dr. Mousumi Bordoloi

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
28-Nov-2022	09:30	17:00	FS	7:30	Present	
29-Nov-2022	09:30		FS	7:35	Present (No OutPunch)	On Duty
30-Nov-2022	09:30		FS	7:35	Present (No OutPunch)	On Duty
01-Dec-2022	09:31	17:00	FS	7:29	Present	
02-Dec-2022			FS	00:00	Absent	On Duty
03-Dec-2022	09:31	17:00	FS	7:29	Present	

Total Duration=37 Hrs 38 Min , PresentDays=5 , Leaves=0 , Holiday=0 , AbsentDays=1 , Weekly Off =0

Employee Code: 2 **Employee Name :** Dr. Gayotri Changkakoti

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
28-Nov-2022	09:30	15:06	FS	5:36	Present	
29-Nov-2022	09:30	15:41	FS	6:11	Present	
30-Nov-2022	09:30	15:45	FS	6:15	Present	
01-Dec-2022	09:30	15:37	FS	6:07	Present	
02-Dec-2022			FS	00:00	Absent	
03-Dec-2022	09:30	15:39	FS	6:09	Present	

Total Duration=30 Hrs 18 Min , PresentDays=5 , Leaves=0 , Holiday=0 , AbsentDays=1 , Weekly Off =0

Employee Code: 3 **Employee Name :** Dr. Moushumi Choudhury

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
28-Nov-2022	10:31	17:00	FS	6:29	Present	
29-Nov-2022			FS	00:00	Absent	
30-Nov-2022	09:55	15:02	FS	5:07	Present	
01-Dec-2022	09:31	15:12	FS	5:41	Present	
02-Dec-2022			FS	00:00	Absent	
03-Dec-2022	10:01	16:05	FS	6:04	Present	

Total Duration=23 Hrs 21 Min , PresentDays=4 , Leaves=0 , Holiday=0 , AbsentDays=2 , Weekly Off =0

Employee Code: 4 **Employee Name :** Dr. Pallabi Kalita

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
28-Nov-2022	10:00	17:02	FS	7:02	Present	
29-Nov-2022			FS	00:00	Absent	
30-Nov-2022	10:59	16:59	FS	6:00	Present	
01-Dec-2022	10:19	16:23	FS	6:04	Present	
02-Dec-2022			FS	00:00	Absent	
03-Dec-2022	10:23		FS	6:42	Absent(Due to Continous	

Total Duration=25 Hrs 48 Min , PresentDays=3 , Leaves=0 , Holiday=0 , AbsentDays=3 , Weekly Off =0

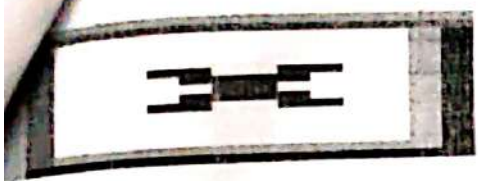
Employee Code: 5 **Employee Name :** Dr. Anita Gogoi Buragohain

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
28-Nov-2022	09:39		FS	7:26	Present (No OutPunch)	
29-Nov-2022	09:34	15:46	FS	6:12	Present	
30-Nov-2022			FS	00:00	Absent	
01-Dec-2022	09:37	15:46	FS	6:09	Present	
02-Dec-2022			FS	00:00	Absent	

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Company: Faculty

03-Dec-2022	09:36	15:39	FS	6:03	Present	
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Total Duration=25 Hrs 50 Min , PresentDays=4 , Leaves=0 , Holiday=0 , AbsentDays=2 , Weekly Off =0

Employee Code: 6 **Employee Name :** Dr. Chayamoni Dutta

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
28-Nov-2022	10:21	15:13	FS	4:52	Present	
29-Nov-2022	09:59	16:30	FS	6:31	Present	
30-Nov-2022	10:49	16:55	FS	6:06	Present	
01-Dec-2022	09:44	16:00	FS	6:16	Absent(Due to Continuous	
02-Dec-2022			FS	00:00	Absent	
03-Dec-2022	09:40	15:59	FS	6:19	Present	

Total Duration=30 Hrs 4 Min , PresentDays=4 , Leaves=0 , Holiday=0 , AbsentDays=2 , Weekly Off =0

Employee Code: 8 **Employee Name :** Dr. Utpal Goswami

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
28-Nov-2022	10:12	16:56	FS	6:44	Present	
29-Nov-2022	10:10	16:12	FS	6:02	Present	
30-Nov-2022	10:01	16:03	FS	6:02	Present	
01-Dec-2022	10:13	16:21	FS	6:08	Absent(Due to Continuous	
02-Dec-2022			FS	00:00	Absent	
03-Dec-2022	10:16	15:33	FS	5:17	Present	

Total Duration=30 Hrs 13 Min , PresentDays=4 , Leaves=0 , Holiday=0 , AbsentDays=2 , Weekly Off =0

Employee Code: 9 **Employee Name :** Ms. Mridula deka

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
28-Nov-2022	09:57	15:50	FS	5:53	Present	
29-Nov-2022	09:37	15:47	FS	6:10	Present	
30-Nov-2022	09:30	16:01	FS	6:31	Present	
01-Dec-2022	09:30	16:12	FS	6:42	Present	
02-Dec-2022			FS	00:00	Absent	
03-Dec-2022	09:30	15:03	FS	5:33	Present	

Total Duration=30 Hrs 49 Min , PresentDays=5 , Leaves=0 , Holiday=0 , AbsentDays=1 , Weekly Off =0

Employee Code: 10 **Employee Name :** Ms. Mitali Baruah

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
28-Nov-2022			FS	00:00	Absent	
29-Nov-2022	09:40	15:15	FS	5:35	Present	
30-Nov-2022	09:41	16:16	FS	6:35	Present	
01-Dec-2022			FS	00:00	Absent	
02-Dec-2022			FS	00:00	Absent	
03-Dec-2022	09:50	15:57	FS	6:07	Present	

Total Duration=18 Hrs 17 Min , PresentDays=3 , Leaves=0 , Holiday=0 , AbsentDays=3 , Weekly Off =0

Employee Code: 11 **Employee Name :** Ms. Snehanjari Majumdar

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
28-Nov-2022	09:30	16:10	FS	6:40	Present	
29-Nov-2022	09:30	16:12	FS	6:42	Present	
30-Nov-2022	09:30	15:02	FS	5:32	Present	

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Company: Faculty

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
01-Dec-2022	09:34	15:45	FS	6:11	Present	
02-Dec-2022			FS	00:00	Absent	
03-Dec-2022			FS	00:00	Absent	

Total Duration=25 Hrs 5 Min , PresentDays=4 , Leaves=0 , Holiday=0 , AbsentDays=2 , Weekly Off =0

Employee Code: 12 Employee Name : Ms. Manashi Sharma

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
28-Nov-2022	10:18	16:11	FS	5:53	Present	
29-Nov-2022	09:51	16:00	FS	6:09	Present	
30-Nov-2022	10:35	16:16	FS	5:41	Present	
01-Dec-2022	10:22	16:18	FS	5:56	Absent(Due to Continous	
02-Dec-2022			FS	00:00	Absent	
03-Dec-2022	09:44	16:17	FS	6:33	Present	

Total Duration=30 Hrs 12 Min , PresentDays=4 , Leaves=0 , Holiday=0 , AbsentDays=2 , Weekly Off =0

Employee Code: 13 Employee Name : Mr. Champak Thakuria

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
26-Nov-2022			FS	00:00	Absent	
29-Nov-2022			FS	00:00	Absent	
30-Nov-2022	10:06	16:06	FS	6:00	Present	
01-Dec-2022	10:11	16:15	FS	6:04	Present	
02-Dec-2022			FS	00:00	Absent	
03-Dec-2022	10:37	16:23	FS	5:46	Present	

Total Duration=17 Hrs 50 Min , PresentDays=3 , Leaves=0 , Holiday=0 , AbsentDays=3 , Weekly Off =0

Employee Code: 28 Employee Name : Krishna Deka

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
28-Nov-2022	10:09	16:25	FS	6:16	Present	
29-Nov-2022	10:28	16:30	FS	6:02	Present	
30-Nov-2022	09:59	16:16	FS	6:17	Present	
01-Dec-2022	10:20	16:18	FS	5:58	Absent(Due to Continous	
02-Dec-2022			FS	00:00	Absent	
03-Dec-2022	10:15	15:55	FS	5:40	Present	

Total Duration=30 Hrs 13 Min , PresentDays=4 , Leaves=0 , Holiday=0 , AbsentDays=2 , Weekly Off =0

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Company: Office

Department: Office Staff

Employee Code: 14

Employee Name : Kashmiri Gohain

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
28-Nov-2022	10:08		FS	6:57	Present (No OutPunch)	
29-Nov-2022			FS	00:00	Absent	
30-Nov-2022			FS	00:00	Absent	
01-Dec-2022			FS	00:00	Absent	
02-Dec-2022			FS	00:00	Absent	
03-Dec-2022						

Total Duration=6 Hrs 57 Min , PresentDays=1 , Leaves=0 , Holiday=0 , AbsentDays=5 , Weekly Off =0

Employee Code: 15 Employee Name : Praonsa Borah

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
28-Nov-2022	10:14	16:04	FS	5:50	Present	
29-Nov-2022	10:12	16:17	FS	6:05	Present	
30-Nov-2022	10:33	16:15	FS	5:42	Present	
01-Dec-2022	10:32	16:37	FS	6:05	Absent(Due to Continous	
02-Dec-2022			FS	00:00	Absent	
03-Dec-2022			FS	00:00	Absent	

Total Duration=23 Hrs 42 Min , PresentDays=3 , Leaves=0 , Holiday=0 , AbsentDays=3 , Weekly Off =0

Employee Code: 16 Employee Name : Dhritiman Nath

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
28-Nov-2022			FS	00:00	Absent	On Duty
29-Nov-2022			FS	00:00	Absent	On Duty
30-Nov-2022			FS	00:00	Absent	
01-Dec-2022			FS	00:00	Absent	
02-Dec-2022			FS	00:00	Absent	
03-Dec-2022			FS	00:00	Absent	

Total Duration=0 Hrs 0 Min , PresentDays=0 , Leaves=0 , Holiday=0 , AbsentDays=6 , Weekly Off =0

Employee Code: 17 Employee Name : Nikhil Chutia

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
28-Nov-2022			FS	00:00	Absent	On Duty
29-Nov-2022			FS	00:00	Absent	On Duty
30-Nov-2022			FS	00:00	Absent	
01-Dec-2022	09:51		FS	7:14	Present (No OutPunch)	
02-Dec-2022			FS	00:00	Absent	
03-Dec-2022	09:56	17:00	FS	7:04	Present	

Total Duration=14 Hrs 18 Min , PresentDays=2 , Leaves=0 , Holiday=0 , AbsentDays=4 , Weekly Off =0

Employee Code: 18 Employee Name : Jyotshna Kalita

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
28-Nov-2022	09:40	17:00	FS	7:20	Present	
29-Nov-2022	09:51	17:00	FS	7:09	Present	
30-Nov-2022	09:53	17:01	FS	7:08	Present	
01-Dec-2022	09:55	17:00	FS	7:05	Present	
02-Dec-2022			FS	00:00	Absent	

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Company: Office

03-Dec-2022	09:53	17:00	FS	7:07	Absent(Due to Continuous	
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Total Duration=35 Hrs 49 Min , PresentDays=4 , Leaves=0 , Holiday=0 , AbsentDays=2 , Weekly Off =0

Employee Code: 19 Employee Name : Deepshikha Sharma

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
28-Nov-2022			FS	00:00	Absent	
29-Nov-2022	10:05	16:43	FS	6:38	Present	
30-Nov-2022	09:59	16:48	FS	6:49	Present	
01-Dec-2022	10:04	17:01	FS	6:57	Present	
02-Dec-2022			FS	00:00	Absent	
03-Dec-2022			FS	00:00	Absent	

Total Duration=20 Hrs 24 Min , PresentDays=3 , Leaves=0 , Holiday=0 , AbsentDays=3 , Weekly Off =0

Employee Code: 20 Employee Name : Amrita Boro

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
28-Nov-2022	09:56		FS	7:09	Present (No OutPunch)	
29-Nov-2022	09:55		FS	7:10	Present (No OutPunch)	
30-Nov-2022	10:12		FS	6:53	Present (No OutPunch)	
01-Dec-2022	10:13		FS	6:52	Absent(Due to Continuous	
02-Dec-2022			FS	00:00	Absent	
03-Dec-2022	10:01		FS	7:04	Present (No OutPunch)	

Total Duration=35 Hrs 8 Min , PresentDays=4 , Leaves=0 , Holiday=0 , AbsentDays=2 , Weekly Off =0

Employee Code: 21 Employee Name : Garga Ram Kalita

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
28-Nov-2022	09:31	17:01	FS	7:30	Present	
29-Nov-2022	09:30	17:00	FS	7:30	Present	
30-Nov-2022	09:30	17:01	FS	7:31	Present	
01-Dec-2022	09:31	17:01	FS	7:30	Present	
02-Dec-2022			FS	00:00	Absent	
03-Dec-2022	09:32	17:01	FS	7:29	Present	

Total Duration=37 Hrs 30 Min , PresentDays=5 , Leaves=0 , Holiday=0 , AbsentDays=1 , Weekly Off =0

Employee Code: 22 Employee Name : Khagen Baishya

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
28-Nov-2022			FS	00:00	Absent	
29-Nov-2022			FS	00:00	Absent	
30-Nov-2022			FS	00:00	Absent	
01-Dec-2022			FS	00:00	Absent	
02-Dec-2022			FS	00:00	Absent	
03-Dec-2022			FS	00:00	Absent	

Total Duration=0 Hrs 0 Min , PresentDays=0 , Leaves=0 , Holiday=0 , AbsentDays=6 , Weekly Off =0

Employee Code: 23 Employee Name : Dharani Rajbongshi

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
28-Nov-2022	09:30	17:00	FS	7:30	Present	
29-Nov-2022	09:30	17:00	FS	7:30	Present	
30-Nov-2022	09:30	17:00	FS	7:30	Present	

Daily Attendance Report (Summary Report)



Company: Office						
21-Dec-2022	09:30	17:00	FS	7:30	Present	
22-Dec-2022			FS	00:00	Absent	
23-Dec-2022	09:30	17:00	FS	7:30	Present	

Total Duration=37 Hrs 30 Min , PresentDays=5 , Leaves=0 , Holiday=0 , AbsentDays=1 , Weekly Off =0

Employee Code: 24		Employee Name : Girish Boro				
Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
28-Nov-2022	10:11	15:17	FS	5:06	Present	
29-Nov-2022	09:53	17:00	FS	7:07	Present	
30-Nov-2022	09:55	17:01	FS	7:06	Present	
01-Dec-2022	09:51	17:00	FS	7:09	Absent(Due to Continuous	
02-Dec-2022			FS	00:00	Absent	
03-Dec-2022	09:53	17:00	FS	7:07	Present	

Total Duration=33 Hrs 35 Min , PresentDays=4 , Leaves=0 , Holiday=0 , AbsentDays=2 , Weekly Off =0

Employee Code: 25		Employee Name : Hari Chandra Kalita				
Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
28-Nov-2022	09:32	17:00	FS	7:28	Present	
29-Nov-2022	09:30	17:00	FS	7:30	Present	
30-Nov-2022	09:38	17:00	FS	7:22	Present	
01-Dec-2022	09:30	17:00	FS	7:30	Present	
02-Dec-2022			FS	00:00	Absent	
03-Dec-2022	09:30		FS	7:35	Present (No OutPunch)	

Total Duration=37 Hrs 25 Min , PresentDays=5 , Leaves=0 , Holiday=0 , AbsentDays=1 , Weekly Off =0

Employee Code: 26		Employee Name : Paresh Kalita				
Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
28-Nov-2022	09:58	17:00	FS	7:02	Present	
29-Nov-2022	09:33	17:00	FS	7:27	Present	
30-Nov-2022	09:46	17:00	FS	7:14	Present	
01-Dec-2022	09:38	17:00	FS	7:22	Present	
02-Dec-2022			FS	00:00	Absent	
03-Dec-2022	10:19	17:00	FS	6:41	Present	

Total Duration=35 Hrs 46 Min , PresentDays=5 , Leaves=0 , Holiday=0 , AbsentDays=1 , Weekly Off =0

Employee Code: 27		Employee Name : Manabendra Kalita				
Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
28-Nov-2022			FS	00:00	Absent	
29-Nov-2022	10:15		FS	6:50	Present (No OutPunch)	
30-Nov-2022	10:02	15:41	FS	5:39	Present	
01-Dec-2022	10:24		FS	6:41	Present (No OutPunch)	
02-Dec-2022			FS	00:00	Absent	
03-Dec-2022	10:19		FS	6:46	Absent(Due to Continuous	

Total Duration=25 Hrs 56 Min , PresentDays=3 , Leaves=0 , Holiday=0 , AbsentDays=3 , Weekly Off =0